

**AMERICAN SOCIETY OF PODIATRIC  
MEDICAL ASSISTANTS  
2008/2009 ANNUAL RECERTIFICATION D.P.M. APPLICATION  
20 CONTINUING EDUCATION CREDITS REQUIRED**

NAME: \_\_\_\_\_ XR cert. # \_\_\_\_\_

OFFICE ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Is any of this information new? YES \_\_\_ NO \_\_\_

DO YOU PREFER MAIL SENT TO YOUR HOME ADDRESS? YES \_\_\_\_\_ NO \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

All items being used for continuing education credits must be from **2007 ONLY --**

MEETINGS: National \_\_\_\_\_  
Regional \_\_\_\_\_  
State \_\_\_\_\_  
Local \_\_\_\_\_

Lecture Presentation \_\_\_\_\_

Articles Written By You \_\_\_\_\_

JOURNAL 2007 Questionnaires: January (Clin) \_\_\_\_\_ January (Admin) \_\_\_\_\_  
April (Clin) \_\_\_\_\_ April (Admin) \_\_\_\_\_  
July \_\_\_\_\_  
October (Clin) \_\_\_\_\_ October (Admin) \_\_\_\_\_

JOURNAL questionnaires are available on the ASPMA web site <http://www.aspma.org/>  
(Click on CERTIFICATION, then click on RESOURCES)

Diabetic Ed.Course \_\_\_\_, Coding Course \_\_\_\_, CPR Course \_\_\_\_, Radiology Course \_\_\_\_\_

Other \_\_\_\_\_

Check list for items needed for recertification –

....Sufficient credits (at least 20) \_\_\_\_\_

....Check made out to **ASPMA CERTIFICATION FUND** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

# AMERICAN SOCIETY OF PODIATRIC MEDICAL ASSISTANTS

## 2008/2009 RECERTIFICATION REQUIREMENTS 20 CONTINUING EDUCATION CREDITS REQUIRED

In order for a Certified Assistant to maintain his/her certification, an annual total of 20 recertification credits **obtained during 2007** must be submitted. Credit values for certification renewal are acquired as a result of the Assistant's activities related to the following.

Attendance at a National Meeting.....	*
Attendance at a Regional Meeting.....	*
Attendance at a State Meeting.....	*
Attendance at a Local Meeting.....	*

\* All meetings are subject to CAPMAC approval of contact hours based on the specific meeting program, certificate of attendance is required. **Certificate given for taking Review Course is valued at 8 credits. The certificates given by the sponsoring organization for the same meeting cannot be used unless attendance following the PMAC test is confirmed by the signature of a board member.**

Attending a Post Graduate Course (under 25 hours).....	5
Attending a Post Graduate Course (25 - 50 hours).....	10
Attending a Post Graduate Course (50 hours or more).....	15
(Proof of attendance is required)	

Lectures given by you at a Podiatric Conference..... 10  
(Copy of program indicating your lecture required)

Articles written by you and published in professional journal..... 5  
(Copy of article and where it appeared required. This includes the ASPMA JOURNAL)

Recertification questionnaire (**from 2007 JOURNALS**) answered and returned at time of renewal of PMAC certification (point system used)..... 1 to 5 Credits

CPR Certification (must include **2007** year) ..... 5  
(Copy of card required, credit given for each year CPR Certification issued)

ASPMA Diabetic Education Course (include copy of certificate of completion) ..... 5\*  
ASPMA Coding Course (include copy of certificate of completion) .....5\*

Articles concerning Podiatric Medical Assisting which are read by you and a summary submitted to the Recertification Chair..... 2

Community Service: Career Day, Health Fair, Podiatry Blood Pressure Clinic, etc..... 2  
(Proof of attendance or participation required)

\*credits given **only for year** on certificate that course was completed

